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**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

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**Trustees' report and financial statements**  
**for the year ended 31 March 2020**

**ACTIVE PARTNERS TRUST**  
**(A company limited by guarantee)**

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**Reference and administrative details of the charity, its Trustees and advisers  
for the year ended 31 March 2020**

<b>Trustees</b>	Sarah Fowler Derek Higton Kathryn Mitchell (resigned 12 March 2020) John Stephen Jackson, Chair Melanie Berry (resigned 12 March 2020) Carol Hart Louise Bainbridge (appointed 12 March 2020) Danny Bouckley (appointed 12 March 2020) Graham Feek (appointed 12 March 2020) Richard Irons (appointed 12 March 2020) Jane Laughton (appointed 12 March 2020)
<b>Company registered number</b>	10876876
<b>Charity registered number</b>	1180787
<b>Registered office</b>	081 New Hall Block Nottingham Trent University Clifton Lane Nottingham NG11 8NS
<b>Senior Management Team</b>	Ilana Freestone, Chief Executive Officer Stuart Batchelor, Strategic Director Derbyshire Kerryn Rhodes-Chamberlin, Strategic Director Nottinghamshire Michelle Skinner, Strategic Director Cross Sector Relationships Margaret Blount, Head of Operations
<b>Independent auditors</b>	Bates Weston Audit Ltd Statutory Auditors Chartered Accountants The Mills Canal Street Derby DE1 2RJ
<b>Bankers</b>	Natwest Bank 16 South Parade Nottingham NG1 2JX

**ACTIVE PARTNERS TRUST**  
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**Trustees' report**  
**for the year ended 31 March 2020**

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The trustees, who are directors, for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2020.

### **Structure, governance and management**

#### Nature of governing document

Active Partners Trust (APT) is a company limited by guarantee, registered with Companies House on 20 July 2017. It has no share capital and the liability of each member is limited to £10. It applied to the Charity Commission to become a registered charity in March 2018 and confirmation was received in November 2018. Minor revisions were required to the charity's objects to meet the requirements of the Charity Commission. Hence APT operates under the rules of its memorandum dated 20 July 2017 and articles of association dated 29 October 2018.

#### Recruitment and appointment of trustees

Trustees are recruited by open advertisement and appointed based on his or her skills and experience. Trustees cannot number less than two or more than 12 and at least 25% of Trustees must be independent as defined in the Code for Sports Governance. Full details of Director recruitment, appointment and powers are detailed in the articles of association.

#### Induction and training of trustees

All new trustees meet individually with the Chief Executive and/or Chair prior to attending their first meeting. An online induction checklist has been produced which is discussed and shared with new trustees. This checklist links to all the key governing documents, policies, strategies, delivery plans and financial information. The annual training budget includes provision for training for trustees. Prior to the COVID-19 lockdown, two sessions had been organised for new and experienced trustees with members of the APT team to discuss key work areas. These sessions will be re-arranged once face to face meetings are possible.

#### Arrangements for setting key management personnel remuneration

On set up in 2017, the initial pay bands were set following a benchmarking exercise of similar roles within other Active Partnerships around the country. This information, along with the existing salary scales of Derbyshire County Council and Nottingham Trent University were considered. The trustees agreed an APT Remuneration Policy at a meeting held on 7<sup>th</sup> May 2019. As stated in this policy, annual pay increases are not guaranteed and are not a contractual entitlement. Pay increases are considered based on an individual's performance and affordability. The APT Remuneration Policy will be reviewed in 2022.

#### Organisational structure

Active Partners Trust is a single legal entity which brought together the county sports partnerships (CSPs) in Derbyshire (previously Derbyshire Sport) and Nottinghamshire (previously Sport Notts). (County Sports Partnerships are now referred to as Active Partnerships).

In Derbyshire it operates under the brand 'Active Derbyshire' and in Nottinghamshire, it is 'Active Notts'. In both counties it works with organisations and networks in the county to make physical activity, including sport, the norm for people who live, study or work in our communities by making sure it is easy for everyone to take part in their everyday lives: doing, volunteering or competing.

The responsibility for overall policy setting and strategic insight sits with the APT board, which aims to meet at least four times each year. During 2018/19 it set up, via an open, skills-based recruitment process, leadership panels for both Derbyshire and Notts to oversee delivery in the respective counties, to network and advocate on behalf of Active Derbyshire or Active Notts and to make recommendations to the board. Both the Active Notts panel and the Active Derbyshire panel met four times in 2019/20. The panels are chaired by APT trustees: Active Derbyshire panel by Sarah Fowler and the Active Notts panel by Melanie Berry until March 2020. The new chair of the Active Notts panel is Graham Feek.

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**Trustees' report (continued)**  
**for the year ended 31 March 2020**

The APT board has also set up an audit committee, which is chaired by Stephen Jackson, to advise the trustees on finance and risk management. Four meetings of the audit committee were held in 2019/20.

Day to day management and service delivery is the responsibility of the Chief Executive, Ilana Freestone. APT has 25 employees (21.6 FTE) (March 2020) who work out of two office bases: Clifton Campus, Nottingham Trent University and Coney Green Business Centre, Clay Cross.

Objects and aims

Through the two teams: Active Derbyshire and Active Notts – APT works to make physical activity the norm for people who work, live or study in Nottinghamshire and Derbyshire.

The formal objectives of Active Partners Trust are:

- the advancement of amateur sport and the promotion of community participation in healthy recreation, in particular by the co-ordination of sporting and physical activities, and/or by the provision of research and/or resources, and/or by the provision of facilities for the playing of sports
- the advancement of the education of the public in the subject of sport and physical recreation and the provision of facilities, courses, training programmes, research and resources to enable, assist and encourage the education of persons in sport and physical activity
- the improvement and preservation of good health and well-being through participation in healthy recreation; and
- the promotion, and/or provision of facilities for, recreation and/or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, in the interests of social welfare and with the object of improving the conditions of life of the said persons.

Objectives, strategies and activities

APT's purpose is to connect, influence and collaborate with a range of partners who share APT's organisational priorities:

- Supporting inactive people to become more active;
- Creating equality in participation and
- Keeping people active

Through insight and understanding of people and communities, APT's work focuses on connecting and supporting a diverse range of delivery partners, leveraging investment where it is most needed, building capacity and facilitating a collaborative approach to support delivery. APT works within the traditional sporting system across both counties, but also creates and develops new collaborative partnerships with a broader range of organisations and sectors including health and wellbeing, education, physical activity, transport, economic regeneration, planning and more.

To do this, working with interested partner organisations to understand insight, APT has published strategies for both counties: Towards an Active Derbyshire 2016-2021 and Getting Active Together 2017-2021 (Notts). These county strategies set out the direction and ways of working for both counties and the contribution of the APT team to their delivery.

Based on the insight pulled together and the partnerships formed, the APT team works with partners, in priority places or priority groups to develop:

- a strong system of a wide range of organisations and sectors who are well connected, informed and supported to enable communities to be physically active;
- a diverse and skilled workforce that understands and supports the needs of people and communities;
- the right environment and opportunities, enabling, supporting and promoting opportunities and environments that people want and
- maximum investment into physical activity and sport in terms of finance and people.

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**Trustees' report (continued)**  
**for the year ended 31 March 2020**

Going forward, in the next 12 -18 months, a priority for the Board and the team will be working with existing and new partners to agree new shared ambitions and priorities in both counties to achieve our vision.

APT directly manages several funded programmes (Sport England and Royal Foundation funding) to increase participation, leadership (volunteering) and employability of young people. As part of the wider work to develop the local workforce, a programme of training courses is organised for volunteers working in community sports clubs or community organisations in both counties and in Derbyshire a coach bursary programme is delivered to support coaches and leaders gain additional qualifications.

Public benefit

The work that APT does leads to

- Happier and healthier people
- Stronger and safer communities
- More prosperity in our patch.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Key achievements in 2019/20:

- New applications submitted and new Sport England funding awarded to APT for:
  - Supporting schools to open their facilities - £109.3k from November 2019 to August 2020. This work has started with a survey of all primary and secondary schools in both counties to find out what is the current situation, what are the barriers identified by schools and to find out which schools have potential and interest in opening up their facilities in 2020.
  - Expanding Volunteer Leaders and Coaches - £6.6k from November 2019 to August 2020.
  - Additional Satellite Clubs - £75.3k from January 2020 to March 2021. This funding is being spent to support opportunities for girls in secondary schools.
  - Club Matters Local - £80k from April 2020 to March 2022. Local voluntary and community sector organisations in the two counties have trusted relationships with inactive people and communities. This funding is to build local relationships with VCS to better understand what is required to support sustainable VCS activities.
- Successful delivery of on-going **Sport England awards** resulting in the following primary and programme funding received by APT during the year:
  - Primary role - £507.3k
  - Local Priority Places (Nottingham) - £82.9k
  - Satellite Clubs - £255.6k
  - Local Workforce Development - £80k
  - Extended Workforce Pilot - £63.8k
  - Young People's Programmes - £236.8k
- £150k from Sport England to land the '**We are Undefeatable**' campaign locally in Mansfield and Bolsover. APT worked with partners in both places to pull together a team to co-design and submit the funding bids and then collaborate on the delivery of the campaign in each location. Two launch events were organised in September 2019; Chesterfield and Nottingham Trent University, to raise awareness in both counties of the national campaign and the two local funded pilots.
- £300k from Activity Alliance from April 2020 to March 2023 for **Get Out Get Active (GOGA)** programme in Amber Valley and Bassetlaw. GOGA funding is to support local partners develop inclusive practice so that disabled and non-disabled people can enjoy being active. APT set up partnerships in each location to develop the approach, apply for and manage the funding.

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**for the year ended 31 March 2020**

- £100k from The Royal Foundation from September 2019 to September 2020 for the **Derbyshire Coach Core** project to give young people the work experience required to enter the professional workforce. APT set up an employer steering group to develop this project in the county. 17 young apprentices have been recruited and placed with 11 employers and are now currently being supported to gain valuable work skills.
- University of Derby and Active Derbyshire agreed a three-year partnership July 2019 – July 2022 (£10k per year). Five themes have been identified for joint working including promoting physical activity to inactive students and staff and working with the university's 'Widening Access Unit' to promote the university as a destination of choice for young people resident in Active Derbyshire's priority areas.
- Chosen by Sport England as 1 of the two Active Partnerships to host an induction session for the new **Head of Sport from DCMS**. Active Partners Trust was identified by Sport England as a leading partnership in the country, delivering the Sport England agenda and new ways of working.
- Place based working by members of APT team in key communities in both counties with low physical activity participation levels including Bellamy, Coxmoor, Ollerton, St Ann's, Glossopdale, New Bolsover, Petersham and Clay Cross.
- Three Partnership Learning workshops organised with local authority partners involved in the **Notts Health and Wellbeing Insight work**. These workshops were key to embedding ways of working across the Active Notts team and local authority partners. They provided a shared safe place for all to unpick and understand the learning that is coming from the insight work in each district. The workshops are key to developing strong trust between all the partners leading to real collaboration.
- Work with colleagues within the Nottingham and Nottinghamshire Integrated Care System (ICS) has resulted in the importance of physical activity being recognised in the **ICS five-year prevention plan** which means it will now be included within Integrated Care Plans.
- APT team were active members on all the Nottingham and Nottinghamshire **Health and Wellbeing Boards** advocating the value of regular physical activity to health and wellbeing.
- **Talking Insights** session held to share learning around inclusive activity which engaged with 30 people
- The **Derbyshire Asset Based Learning Network** was established to develop understanding and share learning of place-based work in the county.
- **Reflective Practice** training delivered to 30 colleagues across Derbyshire.
- Over 90 people from the planning and health workforce attended the first **Derbyshire Active Design Conference**, held in Chesterfield on 16<sup>th</sup> January 2020. The aim of the conference was to start the process of integrating the planning and health system and the work is continuing through the Derbyshire Health and Planning Leaders Group. The conference followed a 'Rough Guide to Planning for Non-Planners' training event held autumn 2019 to provide the physical activity sector with a better understanding of the planning system. Over 40 partners attended.
- Worked with Derbyshire County Council to organise an **Active Fostering Conference** (17<sup>th</sup> July 2019) which shared the learning about how the children in care and the families supporting them can better access physical activity locally. Discussions on the day illustrated that the current offer was not broad enough and did not include activities that the young people and their supporting families want. Partners left the conference with the motivation and clarity to improve the county and local opportunities.
- **Glossopdale Moving Steering group** was formed out of several meetings and conversations with partners and residents in the Glossopdale area interested in making Glossopdale a better, healthier place. The roles of the steering group include governance, resource management and evaluation. The steering group partners have developed trust and are learning a more collaborative way of working. The group has appointed an Engagement Worker to work face to face with residents.
- Supported Derbyshire County Council manage the physical activity/sports rounds of the **Action Grants programme**, assessing programme applications. Over £50k has been awarded to 106 projects in the county.
- Continued to provide high quality, comprehensive **funding support** to community groups in priority places and to sports organisations. As a new resource, six funding information videos have been produced and posted on the YouTube channel.
- Two **podcasts** have been recorded and shared on inclusive activity and placed based work in Bellamy, Mansfield. The aim of the podcasts is to share key learning from these work areas. So far, the podcasts

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**Trustees' report (continued)**  
**for the year ended 31 March 2020**

have been downloaded a total of 88 times.

- 59 new activities have been set up with **Satellite Clubs** funding, delivering activities to young people (14-19yrs) not regularly taking part in sport and physical activity.
- Over 2000 young people, from 125 schools competed as participants, across 11 sports, in the **summer level 3 School Games** events on 5<sup>th</sup> July 2019 (Nottinghamshire) and 9<sup>th</sup> July 2019 (Derbyshire). The feedback from the young people on the day was very positive as they posted emoji stickers about how they were feeling. Comments received included:

‘Everyone is trying hard and I’m having fun’

‘I think my team worked really well together’

‘It’s a new experience’

Video summaries of each event can be viewed on the Active Derbyshire and Active Notts websites. The format of both games was organised to focus on learning and values development of the young participants, not just the results. Schools were asked to select teams that reflected local or county priority groups e.g. SEND pupils, girls who are capable but never normally make the school team etc. This change in the culture of the level 3 School Games has continued in the planning of the summer 2020 events where the focus has been how to best reach out to young people who have not previously engaged in School Games.

- Successful **Nottinghamshire winter level 3 School Games** were held on 7<sup>th</sup> and 13<sup>th</sup> February 2020 for over 300 primary and secondary students. Competitions included Handball, Sports hall Athletics, Futsal and Inclusive Multi Sport Challenge. The competitions were supported by more than 50 young leaders from across the county.
- Over 200 head teachers and PE leads attended the **Nottinghamshire Primary PE and Sport Conference** on 25<sup>th</sup> November 2019. The theme of the day was how to support the personal development of every child through PE, sport and physical activity.
- The first ever **Secondary PE and Sport Conference** organised attended by 43 teachers from Derbyshire and Nottinghamshire secondary schools.
- The **Girls Active conference** (15<sup>th</sup> January 2020) was attended by 150 members of the Girls Leadership and Marketing (GLAM) squads from both counties (total of 15 schools). The conference was to inspire and equip the young girls (average age 14) to work collaboratively with their teachers and peers to shape the PE and PA offer in their schools to cater for all. The feedback received from PE teachers and the girls has been extremely positive.
- Successful **Derbyshire School Sport and Physical Activity Awards** event organised (15 October 2019) in partnership with Derbyshire School Sports Association, attended by 250 young people and their families. A full list of winners can be found on the Active Derbyshire website and film clips of some of the winners can be viewed on the Active Derbyshire YouTube Channel.
- Well received **county physical activity awards** successfully held in both counties. The aim of the events was to celebrate those who make the biggest contribution to community sport and physical activity. The feedback after both events was very positive evidencing that the award categories and the tone of the event clearly reflected the new agenda and ways of working.
- **‘Understanding People and Physical Activity’** booklets produced and shared with partners pulling together the key statistics and insight on physical activity participation rates of three priority groups; women and girls, people with a long-term limiting illness or disability and lower socio-economic groups.
- Up to date **data packs** produced for and shared with each local authority in Derbyshire and Nottinghamshire and made available on the Active Derbyshire and Active Notts websites. These packs include data on physical activity levels, health and demographic data, and helped APT and partners to determine those in greatest need at a local level.
- 14 **Safeguarding and seven First Aid courses** have been organised around both counties for volunteers involved in community organisations and sports clubs. CPD courses were organised for teachers and teachers assistants on a variety of topics and 4 school governor briefings were delivered on how best schools can utilize their Primary PE and Sport Premium funding.
- Five new **Board Trustees** recruited and inducted.

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**Trustees' report (continued)**  
**for the year ended 31 March 2020**

- Active Derbyshire Panel, Active Notts Panel and Audit Committee are meeting regularly, challenging, supporting and guiding the work of the team.

Performance measurement

Evaluating the impact of the work of the team against APT's objectives and priorities is complex. Much of the work that the team does cannot be measured numerically. The team has developed several ways to capture the impact of their work and the changes they see in systems, organisations, individual partners and in themselves. Ways in which these changes are logged, recorded and shared include:

- Learning logs – kept by APT team members and partners working on collaborative projects,
- Evaluation frameworks are completed quarterly to record the impact made in either priority places e.g. Barrow Hill, Fairfield, Petersham or priority groups such as limiting illness and/or disability. These frameworks include sections on vision/aim, context, inputs, insight, outcomes, reflections, stories, process evaluation, connections, quantitative success and future work. Completed evaluation frameworks are shared with partners, trustees and Active Derbyshire and Active Notts panel members.
- Partner feedback as part of individual team members' annual performance development reviews.
- A culture of asking for feedback either verbally or by email following key internal and external discussions. Responses are logged and shared.
- Blogs published on the Active Derbyshire and Active Nottinghamshire websites.
- Case study videos published on the Active Derbyshire and Active Notts YouTube channels
- Talking Insight podcasts published on the Active Derbyshire and Active Notts websites.

Sport England, to assess the effectiveness of its funding, requires all Active Partnerships to self-assess their performance against the Quest framework and for this self-assessment to be verified by a two-day external assessment.

APT carried out its internal assessment against five Quest modules in November 2018:

- Collaborative Leadership,
- Continuous Improvement and Learning
- Partnerships and Brokering
- Team and People Development
- Understanding Place and People.

Following this internal assessment an Improvement Plan was drafted. The two-day external assessment took place in January 2019, involving the whole team, trustees, panel members, key partners and stakeholders. The external assessment report was received in February 2019 and APT was assessed overall as 'Very Good' and rated 'Very Good' in each of the five modules.

The assessment report also included a performance rating for the sub-categories of each of the five modules.

	Collaborative Leadership	Continuous Improvement	Partnerships & brokering	Team & People Dev	Places & People
Plan	Very Good	Very Good	Very Good	Very Good	Very Good
Do	Excellent	Excellent	Excellent	Very Good	Excellent
Measure	Very Good	Very Good	Good	Very Good	Good
Review	Very Good	Very Good	Very Good	Excellent	Very Good
Impact	Very Good	Excellent	Very Good	Excellent	Excellent

As a follow up to this Quest assessment, an improvement workshop was due to take place with Sport England spring 2020 but this was cancelled due to COVID 19.

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**Trustees' report (continued)**  
**for the year ended 31 March 2020**

**Financial review**

In 2019/20, Sport England was the main funder with funding received (all restricted) for;

- Primary role 04/19-03/20
- Local Workforce Development 04/19-03/20
- Satellite Clubs 10/19-03/30
- School Games 09/19-08/20
- Primary Schools Premium 09/19-08/20
- Young Leaders and Volunteers 09/19-08/20
- Active Lives Young People Survey 09/19-08/20
- Extended Workforce Pilot 07/19-06/20
- Local Priority Places Nottingham 10/19-09/20

In addition, during the year 2019 – 2020, APT successfully applied for the following Sport England funding award;

- Club Matters Local 06/20-03/22

Local Authority funding, both project specific (restricted) and for core services (designated to location) is the next largest source of funding.

Core funding from Derbyshire County Council of £104k, for designated spend in Derbyshire, was received for 2019/20. The annual Funding Partner fees from Derby City Council and the District and Borough Councils in Derbyshire of £134.6k was received for 2019/20. This funding was designated for spend in Derbyshire and Service Level Agreements were in place both for the county and district funding and meetings were held regularly to report progress against these SLAs.

£17.5k was received from Nottinghamshire County Council for the period June 2019 to June 2020 towards the costs of a Nottinghamshire Place Lead post and the provision of training courses for volunteers. This is the second year of a three-year funding agreement, due to end June 2021.

Work which started in 2017, continued with Nottinghamshire County Council and all the district authorities in the county on the Nottinghamshire Physical Activity Insight Programme. In 2019/20, a further £39k was received from Nottinghamshire County Council and Newark and Sherwood District Council towards the total agreed local authority funding of £98k. This funding is to cover the costs of external insight consultants from April 2019 to March 2021.

The loss of local authority funding in the future, is recognised as a significant risk in the APT risk register and actions are in place to mitigate this risk through the introduction of agreed local authority specific service level agreements and the move towards APT increasing income earned through charging fees. This would include charging local authorities for any services over and above what are detailed in the service level agreements. Regular meetings are held with local authority funding partners and any changes to future local authority funding commitments because of the COVID-19 pandemic will be regularly reviewed.

The audit sub-committee met four times during the year to review the management accounts and draft 2019-2020 and 2020-2021 budgets before these were presented to the Board. The audit committee also reviewed the following documents during the year before recommending Board approval:

- Remuneration Policy,
- Financial Regulations,
- 2018/19 Audit Report and Management Issues,
- Reserves Policy,
- Risk Management Policy and
- Risk Register.

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**Trustees' report (continued)**  
**for the year ended 31 March 2020**

Going forward into 2020-2021 APT is in a good position financially with Sport England primary role funding of £500k per year agreed until 03/21 and with unrestricted reserves of £973,419, exceeding the designated sinking fund required (see Policy on reserves).

In March 2020, the expectation was that APT would apply late summer 2020 to Sport England for primary role funding from April 2021 to March 2025. This plan is being revised because of the COVID-19 pandemic and revisions to the timetable of launch of the new Sport England strategy. Members of the team are liaising regularly with colleagues in Sport England for updates on future plans and processes. At this stage APT is confident that Sport England will continue to fund Active Partnerships from April 2021.

### **Policy on reserves**

The Reserves Policy was reviewed and agreed by the Board on 25 November 2019. It was agreed that a cash sinking fund must be available at a level to cover costs which would arise if a decision to cease operations needed to be taken by the APT Board, including the costs of:

- terminating employment contracts (normally calculated based on 3-month notice periods);
- terminating service provider contracts (normally calculated based on 3-month notice periods);
- settling any unexpired period of office lease;
- settling any contractual service delivery payments.

At the Board meeting held on the 8 August 2019, the trustees agreed to increase reserves to £300,000 for 2019/20 and the approved 2020-21 budget figure is £350,000.

The unrestricted fund total figure shown in the 19/20 Financial Activities statement £973,419 exceeds the agreed reserves figure of £350,000. Active Partners Trust was set up in July 2017 from the joining up of two existing organisations, Derbyshire Sport and Sports Notts. Both organisations held restricted and unrestricted reserves at the date of transfer. The first 20 months of operation was a period of transition, research and planning hence during this time, delivery expenditure was less than anticipated thus reserves increased

In response to a request by the APT Board to review how reserves can be best use to deliver the APT vision, a funding plan was considered and approved at the APT Board meeting on the 8 August 2019. This approved the additional expenditure of £386,000 of reserves between April 2019 and March 2021.

During 2019/20 the team have been working at full speed, collaborating with partners, understanding the insight, identifying the learning and requirements of priority places, themes and projects. This has not yet led to a need for APT to support work financially. This work is on-going; however, the COVID-19 pandemic is impacting on these plans and timescales, e.g. delaying the start of programmes. This is likely to mean that the full £386k will not be spent by end of March 2021.

Note 14 provides a further breakdown of this 19/20 unrestricted fund total. £465,150 of this unrestricted total is committed or designated funding.

### **Statement of Trustees' responsibilities**

The trustees (who are also the directors of Active Partners Trust for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;

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- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity and signed on its behalf by:

.....  
John Stephen Jackson  
Trustee

Date:

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**Independent auditors' report to the Members of Active Partners Trust**

**Opinion**

We have audited the financial statements of Active Partners Trust (the 'charity') for the year ended 31 March 2020 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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**Independent auditors' report to the Members of Active Partners Trust (continued)**

**Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Strategic report.

**ACTIVE PARTNERS TRUST**  
**(A company limited by guarantee)**

**Independent auditors' report to the Members of Active Partners Trust (continued)**

**Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

**Wayne Thomas ACA (Senior Statutory Auditor)**

for and on behalf of

**Bates Weston Audit Ltd**

Statutory Auditors

Chartered Accountants

The Mills

Canal Street

Derby

DE1 2RJ

Date:

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

**Statement of financial activities (incorporating income and expenditure account)  
for the year ended 31 March 2020**

<b>Note</b>	<b>Unrestricted funds 2020</b>	<b>Restricted funds 2020</b>	<b>Total funds 2020</b>	<i>Total funds 2019</i>
	£	£	£	£
<b>Income from:</b>				
Donations and legacies	2	261,105	507,334	768,439
Charitable activities	3	1,393	1,074,947	1,076,340
Other trading activities	4	3,905	-	3,905
		<u>266,403</u>	<u>1,582,281</u>	<u>1,848,684</u>
<b>Total income</b>				
<b>Expenditure on:</b>				
Charitable activities	5	238,258	1,438,799	1,677,057
		<u>238,258</u>	<u>1,438,799</u>	<u>1,677,057</u>
<b>Total expenditure</b>				
		<u>28,145</u>	<u>143,482</u>	<u>171,627</u>
<b>Net income</b>				
Transfers between funds	14	(76,420)	76,420	-
		<u>(48,275)</u>	<u>219,902</u>	<u>171,627</u>
<b>Net movement in funds</b>				
<b>Reconciliation of funds:</b>				
Total funds brought forward		1,021,694	598,166	1,619,860
Net movement in funds		(48,275)	219,902	171,627
		<u>973,419</u>	<u>818,068</u>	<u>1,791,487</u>
<b>Total funds carried forward</b>				

The notes on pages 17 to 33 form part of these financial statements.

**ACTIVE PARTNERS TRUST**  
**(A company limited by guarantee)**  
**Registered number: 10876876**

**Balance sheet**  
**as at 31 March 2020**

	Note	2020	£	2019	£
<b>Fixed assets</b>					
Tangible assets	10	<b>7,373</b>		<b>11,864</b>	
		<u>7,373</u>		<u>11,864</u>	
<b>Current assets</b>					
Debtors	11	<b>35,711</b>	178,950		
Investments	12	<b>900,000</b>	-		
Cash at bank and in hand		<b>938,356</b>	1,547,659		
		<u>1,874,067</u>	<u>1,726,609</u>		
Creditors: amounts falling due within one year	13	<b>(89,953)</b>	(118,613)		
		<u>1,784,114</u>		<u>1,607,996</u>	
<b>Total assets less current liabilities</b>		<u><b>1,791,487</b></u>		<u><b>1,619,860</b></u>	
<b>Total net assets</b>		<u><b>1,791,487</b></u>		<u><b>1,619,860</b></u>	
<b>Charity funds</b>					
Restricted funds	14	<b>818,068</b>		<b>598,166</b>	
Unrestricted funds	14	<b>973,419</b>		<b>1,021,694</b>	
		<u><b>1,791,487</b></u>		<u><b>1,619,860</b></u>	

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....  
**John Stephen Jackson**

Date:

The notes on pages 17 to 33 form part of these financial statements.

**ACTIVE PARTNERS TRUST**  
**(A company limited by guarantee)**

**Statement of cash flows**  
**for the year ended 31 March 2020**

	2020	2019
	£	£
<b>Cash flows from operating activities</b>		
Net cash used in operating activities	<b>293,432</b>	526,613
	<hr/>	<hr/>
<b>Cash flows from investing activities</b>		
Purchase of tangible fixed assets	<b>(2,735)</b>	(9,333)
	<hr/>	<hr/>
<b>Net cash used in investing activities</b>	<b>(2,735)</b>	<b>(9,333)</b>
	<hr/>	<hr/>
<b>Change in cash and cash equivalents in the year</b>	<b>290,697</b>	<b>517,280</b>
Cash and cash equivalents at the beginning of the year	<b>1,547,659</b>	1,030,379
	<hr/>	<hr/>
<b>Cash and cash equivalents at the end of the year</b>	<b>1,838,356</b>	<b>1,547,659</b>
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 17 to 33 form part of these financial statements

**ACTIVE PARTNERS TRUST**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**for the year ended 31 March 2020**

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Active Partners Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

No material uncertainties exist regarding going concern.

**1.3 Income**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

**1.4 Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**ACTIVE PARTNERS TRUST**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**for the year ended 31 March 2020**

**1. Accounting policies (continued)**

**1.5 Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

**1.6 Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**1.7 Tangible fixed assets and depreciation**

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Computer equipment	- 33.3% straight line
--------------------	-----------------------

**1.8 Debtors**

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

**1.9 Cash at bank and in hand**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

**Notes to the financial statements  
for the year ended 31 March 2020**

**1. Accounting policies (continued)**

**1.10 Liabilities and provisions**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**1.11 Pensions**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

**1.12 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**2. Income from donations and legacies**

	<b>Unrestricted funds 2020</b>	<b>Restricted funds 2020</b>	<b>Total funds 2020</b>	<i>Total funds 2019</i>
	£	£	£	£
Government grants	261,105	507,334	<b>768,439</b>	772,301
Grants from other charities	-	-	-	4,615
	<u>261,105</u>	<u>507,334</u>	<u><b>768,439</b></u>	<u>776,916</u>

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

**Notes to the financial statements  
for the year ended 31 March 2020**

**3. Income from charitable activities**

	Unrestricted funds 2020	Restricted funds 2020	Total funds 2020	Total funds 2019
	£	£	£	£
Grants	-	1,023,524	<b>1,023,524</b>	936,883
Commissioned services	-	-	-	122
Training fees	-	4,456	<b>4,456</b>	5,196
Other fees	1,393	46,967	<b>48,360</b>	16,527
<b>Total 2020</b>	<b>1,393</b>	<b>1,074,947</b>	<b>1,076,340</b>	<b>958,728</b>

**4. Income from other trading activities**

**Income from non charitable trading activities**

	Unrestricted funds 2020	Total funds 2020	Total funds 2019
	£	£	£
Property rental income	3,905	<b>3,905</b>	2,400
<i>Total 2019</i>	<i>2,400</i>	<i>2,400</i>	

**5. Analysis of expenditure on charitable activities**

**Summary by fund type**

	Unrestricted funds 2020	Restricted funds 2020	Total funds 2020	Total funds 2019
	£	£	£	£
Young people's participation	51,073	369,531	<b>420,604</b>	482,220
Place based work (ABCD)	62,679	331,190	<b>393,869</b>	259,142
Priority group support & advocacy	31,398	160,317	<b>191,715</b>	169,590
Workforce development	46,910	278,956	<b>325,866</b>	204,450
Insight	46,198	298,805	<b>345,003</b>	257,683
	<b>238,258</b>	<b>1,438,799</b>	<b>1,677,057</b>	<b>1,373,085</b>

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

**Notes to the financial statements**  
**for the year ended 31 March 2020**

**6. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2020</b>	<b>Support costs 2020</b>	<b>Total funds 2020</b>	<i>Total funds 2019</i>
	£		£	£
Young people's participation	257,970	162,634	<b>420,604</b>	482,220
Place based work (ABCD)	109,679	284,190	<b>393,869</b>	259,142
Priority group support & advocacy	20,123	171,592	<b>191,715</b>	169,590
Workforce development	87,703	238,163	<b>325,866</b>	204,450
Insight	107,759	237,244	<b>345,003</b>	257,683
	<u>583,234</u>	<u>1,093,823</u>	<u><b>1,677,057</b></u>	<u>1,373,085</u>
<i>Total 2019</i>	<u>443,326</u>	<u>929,759</u>	<u>1,373,085</u>	

**Analysis of support costs**

	<b>Young people's participation 2020</b>	<b>Place based work (ABCD) 2020</b>	<b>Priority group support &amp; advocacy 2020</b>	<b>Workforce development 2020</b>
	£	£	£	£
Staff costs	135,645	244,481	147,085	204,039
Premises and IT	12,671	18,643	11,505	16,020
Consultancy	2,407	3,542	2,186	3,044
Marketing	11,911	17,524	10,816	15,060
	<u>162,634</u>	<u>284,190</u>	<u>171,592</u>	<u>238,163</u>

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

**Notes to the financial statements  
for the year ended 31 March 2020**

**6. Analysis of expenditure by activities (continued)**

**Analysis of support costs (continued)**

	<b>Insight 2020</b>	<b>Total funds 2020</b>	<i>Total funds 2019</i>
	£	£	£
Staff costs	207,462	<b>938,712</b>	787,215
Premises and IT	13,983	<b>72,822</b>	83,181
Consultancy	2,656	<b>13,835</b>	785
Marketing	13,143	<b>68,454</b>	58,578
	<u>237,244</u>	<u><b>1,093,823</b></u>	<u>929,759</u>

Support costs are allocated in proportion to overall staff time spent on each activity.

**7. Auditors' remuneration**

The auditors' remuneration amounts to an auditor fee of £7,100 (2019 - £7,000).

**8. Staff costs**

	<b>2020</b>	<i>2019</i>
	£	£
Wages and salaries	<b>822,289</b>	692,849
Social security costs	<b>73,355</b>	58,540
Contribution to defined contribution pension schemes	<b>43,068</b>	35,826
	<u><b>938,712</b></u>	<u>787,215</u>

The average number of persons employed by the charity during the year was as follows:

	<b>2020</b>	<i>2019</i>
Average number of employees	<u><b>25</b></u>	<u>20</u>

No employee received remuneration amounting to more than £60,000 in either year.

24 (2019 - 20) of the above employees participated in the Defined Contribution Pension Schemes.

The total employee benefits of the key management personnel of the charity were £277,715 (2019 - £230,271).

The Trustees consider the key management personnel to comprise the senior management team as listed in the reference and administrative section on page 1.

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

**Notes to the financial statements  
for the year ended 31 March 2020**

**9. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 March 2020, travel expenses totalling £447 were reimbursed to 1 Trustee (2019 - £248 to 2 Trustees).

**10. Tangible fixed assets**

	<b>Computer equipment £</b>
<b>Cost</b>	
At 1 April 2019	17,576
Additions	2,735
Disposals	(1,119)
At 31 March 2020	19,192
<b>Depreciation</b>	
At 1 April 2019	5,712
Charge for the year	6,480
On disposals	(373)
At 31 March 2020	11,819
<b>Net book value</b>	
At 31 March 2020	7,373
At 31 March 2019	11,864

**11. Debtors**

	<b>2020</b>	<b>2019</b>
	£	£
<b>Due within one year</b>		
Trade debtors	4,313	500
Prepayments and accrued income	31,398	178,450
	35,711	178,950

**ACTIVE PARTNERS TRUST**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**for the year ended 31 March 2020**

**12. Current asset investments**

	2020	2019
	£	£
Cash held on short term deposit	<b>900,000</b>	-

**13. Creditors: Amounts falling due within one year**

	2020	2019
	£	£
Trade creditors	<b>36,963</b>	38,582
Other taxation and social security	<b>18,498</b>	18,605
Accrued expenses	<b>34,492</b>	61,426
	<b>89,953</b>	118,613

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

Notes to the financial statements  
for the year ended 31 March 2020

**14. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Sinking fund	160,000	-	-	140,000	300,000
Committed projects	124,000	1,000	(74,522)	60,000	110,478
AD coach bursary	40,442	-	(3,332)	-	37,110
AD CAYA CPD	-	-	-	17,562	17,562
	<u>324,442</u>	<u>1,000</u>	<u>(77,854)</u>	<u>217,562</u>	<u>465,150</u>
<b>General funds</b>					
General fund	697,252	265,403	(160,404)	(293,982)	508,269
	<u>697,252</u>	<u>265,403</u>	<u>(160,404)</u>	<u>(293,982)</u>	<u>508,269</u>
<b>Total Unrestricted funds</b>	<u>1,021,694</u>	<u>266,403</u>	<u>(238,258)</u>	<u>(76,420)</u>	<u>973,419</u>
<b>Restricted funds</b>					
AD CAYA CPD	21,280	1,498	(5,216)	(17,562)	-
AD DCC DSSA	24,000	-	(8,000)	-	16,000
AD DCC Public Health	146,000	-	-	32,000	178,000
AD Derby City	22,068	4,950	(18,406)	3,000	11,612
AD High Peak	28,724	-	(28,724)	-	-
AN Coach Core	30,618	-	(8,452)	(9,500)	12,666
AD Coach Core	-	70,000	(33,109)	625	37,516
SE APT Core	63,484	841,052	(854,997)	7,857	57,396
SE APT Primary School Support	21,743	53,009	(41,802)	-	32,950
SE APT Satellite Clubs	113,910	234,701	(160,142)	-	188,469
SE APT School Games	34,344	60,250	(58,927)	-	35,667
SE APT Workforce	5,000	10,200	(10,655)	-	4,545
SE AN Priority Places	58,804	95,380	(62,821)	-	91,363
SE School Facilities	-	109,251	(11,362)	(7,000)	90,889
SE Dfe	-	17,600	(5,464)	-	12,136
APT Insight	-	-	(15,463)	15,000	(463)
APT Marketing & Comms	-	-	(22,206)	20,000	(2,206)
AN PH	15,000	39,398	(60,412)	32,000	25,986
Funds below £10k	13,191	44,992	(32,641)	-	25,542

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

Notes to the financial statements  
for the year ended 31 March 2020

14. Statement of funds (continued)

Statement of funds - current year (continued)

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
	<u>598,166</u>	<u>1,582,281</u>	<u>(1,438,799)</u>	<u>76,420</u>	<u>818,068</u>
Total of funds	<u><u>1,619,860</u></u>	<u><u>1,848,684</u></u>	<u><u>(1,677,057)</u></u>	<u><u>-</u></u>	<u><u>1,791,487</u></u>

**ACTIVE PARTNERS TRUST**  
(A company limited by guarantee)

**Notes to the financial statements**  
**for the year ended 31 March 2020**

**14. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2018</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2019</i>
	£	£	£	£	£
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Sinking fund	160,000	-	-	-	160,000
Committed projects	20,000	-	(20,822)	124,822	124,000
AD coach bursary	41,056	4,228	(4,842)	-	40,442
	<u>221,056</u>	<u>4,228</u>	<u>(25,664)</u>	<u>124,822</u>	<u>324,442</u>
<b>General funds</b>					
General Fund	616,900	796,933	(632,708)	(83,873)	697,252
	<u>837,956</u>	<u>801,161</u>	<u>(658,372)</u>	<u>40,949</u>	<u>1,021,694</u>
<b>Restricted funds</b>					
AD CAYA CPD	21,280	-	-	-	21,280
AD CAYA SSP	10,000	-	(10,000)	-	-
AD DCC DSSA	-	24,000	-	-	24,000
AD DCC Public Health	-	146,000	-	-	146,000
AD Derby City	20,000	8,970	(6,902)	-	22,068
AD Jogging & Running	10,910	-	(1,076)	(9,834)	-
AD PH PIF	31,051	-	(3,001)	(28,050)	-
AN Coach Core	-	33,819	(3,201)	-	30,618
AN PH	-	15,000	-	-	15,000
APT Insight	7,496	25,000	(35,865)	3,369	-
SE APT Core	56,987	307,864	(301,367)	-	63,484
SE AD YP Fund	28,600	-	(17,822)	(10,778)	-
SE APT Primary School Support	38,688	37,000	(53,945)	-	21,743
SE APT Satellite Clubs	98,775	187,855	(172,720)	-	113,910
SE APT School Games	35,164	60,000	(60,820)	-	34,344
SE APT Workforce	-	10,000	(10,000)	5,000	5,000
SE AN Priority Places	-	66,000	(7,196)	-	58,804
AD High Peak	48,724	-	(20,000)	-	28,724
Funds below £10k	9,270	15,375	(10,798)	(656)	13,191

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**14. Statement of funds (continued)**

**Statement of funds - prior year (continued)**

	<i>Balance at 1 April 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2019 £</i>
	416,945	936,883	(714,713)	(40,949)	598,166
<b>Total of funds</b>	1,254,901	1,738,044	(1,373,085)	-	1,619,860

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**Notes to the financial statements**  
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**15. Purpose of funds**

The specific purposes for which the restricted funds are to be applied are as follows:

AD Coach Core - Funding award from the Royal Foundation for a Derbyshire Coach Core programme: an apprenticeship scheme for young people aged 16-24. The funding is to support Coach Core employers and the grant period is 23/09/19 to 30/09/20.

AD DCC DSSA - This is part of the Physical Activity: Local Innovation Fund awarded by Derbyshire County Council. This totals £24,000 over 3 years from 01/03/19 to 28/02/22 to finance the Derbyshire School Sports Association to support young people's engagement in school-based sport and physical activity. 100% of this funding will be paid out to DSSA.

AD DCC PH - This is part of the Physical Activity: Local Innovation Fund awarded by Derbyshire County Council. This totals £146,000 over 3 years from 01/03/19 to 28/02/22 to support place-based working in the county. 100% of this funding will be paid out to place based partners.

AD Derby City - Funding from Derby City Council towards insight work and workplace challenge projects in the city.

AD High Peak - Funding from High Peak Borough Council for sport development work in High Peak.

AN Coach Core - Funding award from the Royal Foundation for a Nottinghamshire Coach Core programme: an apprenticeship scheme for young people aged 16-24. The funding is to support Coach Core employers and the grant period is 30/09/18 to 31/08/19. Royal Foundation are aware of the underspend and discussions are to take place to spend this funding to support young people in Nottinghamshire.

AN PH - Funding from Nottinghamshire County Council and other local authorities in the county towards the costs of the Nottinghamshire Physical Activity Insight work, a two-year work programme from 01/04/19 to 31/03/21.

AN SE Priority Places - Funding from Sport England 01/10/18-31/03/21 to finance the Nottingham local priority places pilot work.

APT Core R - This includes Primary Role funding from Sport England towards the core costs of Active Partners Trust. The Primary Role funding covers the employment costs of several the team plus office running costs etc. In addition funding towards the employment costs of a number of the team involved in the delivery of 7 Sport England programmes is also included here: Active Lives Young People Survey, School Games, Primary School Premium, Young Leaders and Volunteers, Extended Workforce, Workforce and Satellite Clubs.

APT Insight R - Part of the Sport England Primary Role funding which is to fund insight work.

APT Marketing & Comms R - Part of the Sport England Primary Role funding which is to fund marketing and communications.

SE Active Lives Survey - Sport England funding awarded for academic year 01/09/19 to 31/08/20 encourage and support selected schools to complete the national Active Lives Survey of Children and Young People.

SE DFE - Sport England funding awarded for academic year 01/09/19 to 31/08/20 to fund the development of young volunteers leader and coaches to support school and community based sport activity.

SE Ext Wf Cap & Con - Sport England funding awarded for the period of 01/07/18 to 31/03/21 for a partnership project between Sport England nationally and APT to explore ways to strengthen the

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relationship between local and national strategy and delivery and to connect local resource, intelligence and experience to national programme design.

SE Primary School Support - Sport England funding awarded for academic year 01/09/19 to 31/08/20 to assess the impact of the Primary PE and Sport Premium including mapping how all primary schools in both counties are using this funding, supporting schools to make best use of the funding, including working intensively with a small number of schools.

SE Satellite Clubs Girls - An additional Satellite Clubs award from Sport England awarded to APT following an application for funding to support work with young females. This additional award runs from 01/01/20-31/03/21.

SE Satellite Clubs - Sport England funding, awarded for period 01/09/17 to 31/03/21 to help young people aged 14-19 years old, who dip in and out of being active to become active on a regular basis. The programme is to target groups of young people from under-represented groups (disabled, young women and young people living in disadvantaged communities) particularly at "points of disruption" i.e. transition to another school/ educational establishment or into employment.

SE School Facilities - Sport England funding to support schools to open their facilities for community use. This funding award runs from 01/11/19 to 31/08/20.

SE School Games - Sport England funding awarded for academic year 01/09/19 to 31/08/20 to deliver the school games county festivals in Derbyshire and Nottinghamshire.

SE Workforce - Sport England funding to support the development of workforce as detailed in APT's Workforce Development Plan. This funding award runs from 01/04/2019 to 31/03/21.

### **Transfers**

To meet the requirement to cover a minimum of 3 months operating costs as outlined in APT's reserves policy, funding was transferred from unrestricted and committed/designated surpluses to increase the Sinking Fund to £300,000. This funding is primarily to cover 3 month salary and redundancy costs of the whole team and is re-calculated on an annual basis to ensure that the Sinking Fund is adequate.

Transfers were made into and out of the Active Derbyshire delivery fund. Transfers from the delivery pot included funding towards the Sinking Fund, as the APT contribution towards the Derbyshire County Council Local Innovation Fund, as year 1 partnership funding towards the Activity Alliance funded GOGA project in Amber Valley and as a contribution to the insight contract work in Derby City. Transfers into the delivery pot were the delivery element of the annual contributions from Derbyshire local authorities.

A transfer of £32k was made from the Active Derbyshire delivery fund (which primarily comes from the annual contributions from local authorities in the county) as APT's contribution to the funding award from Derbyshire County Council: Local Innovation Fund. APT's contribution was primarily to fund workforce development/training. Following the COVID 19 pandemic, how this funding will be distributed has been revised to focus on developing physical activity after COVID-19.

£32k was transferred from the unrestricted Active Notts delivery fund as APT's contribution towards the Nottinghamshire Physical Activity Insight work which Nottinghamshire County Council and the Tier 2 local authorities in the county are contributing funding towards.

Transfers were made into and out of this unrestricted APT Core pot. Transfers in were from Active Notts Coach Core as a contribution towards the management costs for the Active Notts Coach Core project. Transfers out included funding towards the Sinking Fund, budget allocations for insight and marketing communication work not covered by Sport England's primary funding and 3 year partnership funding towards the Activity Alliance funded GOGA project in Bassetlaw. The delivery budget element of the annual funding contributions from Derbyshire local authorities was also transferred out to the Active Derbyshire Delivery fund.

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**16. Summary of funds**

**Summary of funds - current year**

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds	324,442	1,000	(77,854)	217,562	465,150
General funds	697,252	265,403	(160,404)	(293,982)	508,269
Restricted funds	598,166	1,582,281	(1,438,799)	76,420	818,068
	<u>1,619,860</u>	<u>1,848,684</u>	<u>(1,677,057)</u>	<u>-</u>	<u>1,791,487</u>

**Summary of funds - prior year**

	<i>Balance at</i> <i>1 April 2018</i> £	<i>Income</i> £	<i>Expenditure</i> £	<i>Transfers</i> <i>in/out</i> £	<i>Balance at</i> <i>31 March</i> <i>2019</i> £
Designated funds	221,056	4,228	(25,664)	124,822	324,442
General funds	616,900	796,933	(632,708)	(83,873)	697,252
Restricted funds	416,945	936,883	(714,713)	(40,949)	598,166
	<u>1,254,901</u>	<u>1,738,044</u>	<u>(1,373,085)</u>	<u>-</u>	<u>1,619,860</u>

**17. Analysis of net assets between funds**

**Analysis of net assets between funds - current period**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	7,373	-	7,373
Current assets	1,055,999	818,068	1,874,067
Creditors due within one year	(89,953)	-	(89,953)
<b>Total</b>	<u>973,419</u>	<u>818,068</u>	<u>1,791,487</u>

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**17. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior period**

	<i>Unrestricted funds 2019 £</i>	<i>Restricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Tangible fixed assets	11,864	-	11,864
Current assets	1,128,443	598,166	1,726,609
Creditors due within one year	(118,613)	-	(118,613)
<b>Total</b>	<u>1,021,694</u>	<u>598,166</u>	<u>1,619,860</u>

**18. Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2020</b>	<b>2019</b>
	£	£
Net income for the period (as per Statement of Financial Activities)	<u>171,627</u>	<u>364,959</u>
<b>Adjustments for:</b>		
Depreciation charges	6,480	4,338
Loss on the sale of fixed assets	746	-
Movement in debtors	143,239	177,124
Movement in creditors	(28,660)	(19,808)
<b>Net cash provided by operating activities</b>	<u>293,432</u>	<u>526,613</u>

**19. Analysis of cash and cash equivalents**

	<b>2020</b>	<b>2019</b>
	£	£
Cash in hand	938,356	1,547,659
Short term deposits	900,000	-
<b>Total cash and cash equivalents</b>	<u>1,838,356</u>	<u>1,547,659</u>

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**20. Analysis of changes in net debt**

	At 1 April 2019	Cash flows	At 31 March 2020
	£	£	£
Cash at bank and in hand	1,547,659	(609,303)	938,356
Liquid investments	-	900,000	900,000
	<u>1,547,659</u>	<u>290,697</u>	<u>1,838,356</u>

**21. Operating lease commitments**

At 31 March 2020 the charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020	2019
	£	£
Not later than 1 year	7,767	4,975
Later than 1 year and not later than 5 years	1,771	-
	<u>9,538</u>	<u>4,975</u>

The charity has a three year lease with North East Derbyshire District Council for Unit 23 in Coney Green Business Centre, Clay Cross. The lease started 01/10/18 at a cost of £5,500 pa plus VAT, with a three month break clause.

There is also a lease for five years with Nottingham Trent University for the Clifton based office. This expires 14 December 2022. The rent is £12,000 pa plus VAT, with a three month break clause.

**22. Charity Status**

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

**23. Related party transactions**

C Hart is Leader of Erewash Borough Council. During the year ended 31 March 2020 the charity received grants of £15,177 (2019: NIL) from the council. Payments were made to the council totalling £2,000 (2019: NIL) for Diversion Activities for Young People.